



BOARD OF SUPERVISORS

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COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

September 9, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**NUTRITION PROGRAM PROJECT AMENDMENT NO. 1 TO AGREEMENT NO. H-300151
WITH HATHAWAY CHILDREN AND FAMILY SERVICES HEALTH CORPORATION
(All Districts) (3 Votes)**

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of Health Services or his designee, to execute Amendment No. 1 to Agreement No. H-300151 (Exhibit I) with Hathaway Children and Family Services Health Corporation (Hathaway) to: 1) increase the annual maximum County obligation from \$26,000 to \$30,000, contingent upon receipt of funding from the California Department of Health Services; and 2) extend the term effective October 1, 2004 through September 30, 2005, with provisions for two 12-month automatic renewals through September 30, 2007, also contingent upon future State funding.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION:

Board approval of the recommended actions will provide an increase in funding for the continued provision of training nutrition educators, conducting nutrition education and outreach activities, and to assess the results of the nutrition education program on children, 100% funded by the California Department of Health Services (CDHS). The project will target SPAs 3 and 4, which include such Los Angeles communities as Alhambra, San Gabriel, Pomona, Highland Park, Hollywood, East Los Angeles, and Pico Union.

FISCAL IMPACT/FINANCING:

Amendment No. 1 to Agreement No. H-300151 increases the annual maximum County obligation from \$26,000 to \$30,000, for the period of October 1, 2004 through September 30, 2005, contingent upon receipt of funding from CDHS, for the Nutrition-Healthy Active Families grant with provisions for two 12-month automatic renewals also contingent upon future state funding. Funding is included in the Fiscal Year (FY) 2004-05 Adopted Budget and will be requested in future fiscal years. There are no net County costs associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

In June 1999, our Department conducted a Request for Proposal (RFP) process for bilingual nutrition educators (Promotoras) to conduct community education on nutrition and physical activity for children on a pilot project basis. Hathaway was the only agency that submitted a bid for the project.

Subsequent to providing services through purchase orders, on May 29, 2001 the Board approved a sole source agreement with Hathaway, for a maximum annual obligation of \$29,000 effective upon date of Board approval through September 30, 2001, with provisions for a 12-month automatic renewal through September 30, 2002.

On April 8, 2003, the Board approved a new sole source agreement No. H-300151 with Hathaway for a maximum annual obligation of \$26,000, effective date of Board approval through September 30, 2003, with provisions for a 12-month automatic renewal through September 30, 2004.

Amendment No. 1 to Agreement No. H-300151 provides annual funding in the amount of \$30,000, a \$4,000 increase over the previous year, to conduct an impact study in the areas of health-related nutrition and physical activity on children, and increase the responsibility of the Promotoras. This program is a part of the Countywide comprehensive program aimed at promoting healthy eating habits, increasing physical activity and reducing chronic diseases in children.

The Department expects to receive the award from CDHS by September 30, 2004.

County Counsel has reviewed and approved the Amendment (Exhibit I) as to use and form.

Attachment A provides additional information.

CONTRACTING PROCESS:

As a result of an RFP conducted in June 1999, Hathaway was awarded a sole source agreement on May 29, 2001, with a maximum obligation of \$29,000, effective upon date of Board approval through September 30, 2001, and included an automatic renewal extension for twelve (12) months. On April 8, 2003, a new agreement was awarded to Hathaway with a maximum annual amount of \$26,000 effective upon date of Board approval through September 30, 2004. That agreement is being extended through September 30, 2007.

The Honorable Board of Supervisors
September 9, 2004
Page 3

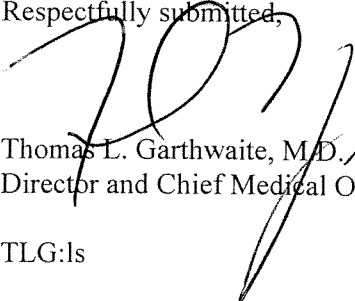
Current County policy and procedures require the timely submission of agreements and amendments for Board approval. However, this Amendment was not scheduled for the Board agenda three weeks prior to the Agreement's expiration because further clarification was needed on budget issues.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the Amendment will provide for the provision of a Nutrition Project aimed at improving the nutritional and physical activity habits of children in SPAs 3 and 4.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:ls

Attachments

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

HATHAWAY BL.LS.wpd

SUMMARY OF AGREEMENT**1. SERVICES:**

The agreement provides funding for a training program for nutrition educators in the areas of nutrition and physical activity as they relate to health. This program is a part of the countywide comprehensive program aimed at promoting healthy eating habits, increasing physical activity and reducing chronic diseases in SPAs 3 and 4.

2. AGENCY ADDRESS AND CONTACT PERSON:

Hathaway Children and Family Services Health Corporation
 840 North Avenue 66
 Los Angeles, California 90042-1508
 Attention: Silvia Esqueda, Director
 Telephone: (323) 257-9600

3. TERM OF AGREEMENT:

April 8, 2003 through September 30, 2004. Amendment No. 1 extends the Agreement effective October 1, 2004 through September 30, 2005, with provisions for two 12-month automatic renewals through September 30, 2007.

4. FINANCIAL INFORMATION:

The annual maximum obligation for the agreement is \$30,000 for the period of October 1, 2004 through September 30, 2005, 100% offset, contingent upon receipt of funding from the California Department of Health Services, Cancer Prevention and Nutrition Section, California Nutrition Network for Healthy Families. Funding is included in the Fiscal Year (FY) 2004-05. Adopted Budget and will be requested in future fiscal years. There are no net County costs associated with this action.

5. PRIMARY GEOGRAPHIC AREA TO BE SERVED:

The project will target Service Planning Areas (SPAs) 3 and 4, which includes such Los Angeles' communities as Alhambra, San Gabriel, Pomona, Highland Park, Hollywood, East Los Angeles, and Pico Union.

6. DESIGNATED ACCOUNTABLE FOR PROGRAM EVALUATION:

Johanna Asarian-Anderson, M.P.H., Public Health

7. APPROVALS:

Acting Medical Director, Public Health: Belinda Towns, M.D., M.P.H.

Public Health: John F. Schunhoff, Ph.D., Chief of Operations

Contract Administration: Irene E. Riley, Director

County Counsel (approval as to form): Robert Ragland, Senior Deputy County Counsel

Contract No. H-300151-1

NUTRITION PROJECT SERVICES AGREEMENT

AMENDMENT NO. 1

THIS AMENDMENT is made and entered into this ____ day of _____, 2004,

by and between COUNTY OF LOS ANGELES
(hereafter "County"),

and HATHAWAY CHILDREN AND FAMILY
SERVICES HEALTH CORPORATION
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "NUTRITION PROJECT SERVICES AGREEMENT", dated April 8th, 2003, and further identified as County Agreement No. H-300151 (hereafter, collectively "Agreement"); and

WHEREAS, it is the intent of both parties to extend said Agreement for an additional year through September 30, 2005; and

WHEREAS, Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by both parties.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Amendment shall become effective on the date of approval by County's Board of Supervisors.

2. The first paragraph of Paragraph 1, TERM, shall be revised to read as follows:

reference.

During the period of October 1, 2003 through September 30, 2004, the maximum obligation of County for Contractor's performance hereunder is Twenty-Six Thousand Dollars (\$26,000) as set forth in Schedule A-1.

During the periods of October 1, 2004 through September 30, 2005, October 1, 2005 through September 30, 2006, and October 1, 2006 through September 30, 2007, the maximum obligation of County for Contractor's performance shall not exceed Thirty Thousand Dollars (\$30,000) per year as set forth in Schedule(s) D-1, E-1, and F-1, attached hereto and incorporated herein by reference, subject to the availability of State funding to County.

Contractor shall use such funds only to pay for expenditure categories (i.e., Personnel services and Operating Expenses), as set forth in Schedule A-1, Schedule(s) D-1 and E-1, and Schedule F-1, attached hereto, and only to the extent that such funds are reimbursable by State to County.

Contractor may reallocate up to ten percent (10%) of any amount in any expenditure category to any other expenditure category. Director may authorize Contractor to exceed any expenditure category beyond the ten percent (10%) reallocation provided County's maximum obligation shall not

designee. Original invoices shall be submitted to:
Department of Health Services; Public Health Nutrition
Program Office; 3530 Wilshire Boulevard, Suite 800; Los
Angeles, California 90010; Attention: Program Director,
with duplicate invoice to: Public Health Financial
Management; 5555 Ferguson Drive, 1st Floor; City of
Commerce, California 90022, Attention: Grants
Management, no later than fifteen (15) days after the
end of each calendar month. After receipt of a correct
and accurate billing, County shall pay Contractor in
accordance with its customary accounts payable
procedures."

6. Paragraph 37, CONTRACTOR RESPONSIBILITY AND DEBARMENT,
of the ADDITIONAL PROVISIONS shall be revised to read as follows:

"30. CONTRACTOR RESPONSIBILITY AND DEBARMENT:

A. A responsible Contractor is a Contractor who
has demonstrated the attribute of trustworthiness, as
well as quality, fitness, capacity, and experience to
satisfactorily perform the contract. It is County's
policy to conduct business only with responsible
contractors.

B. Contractor is hereby notified that, in
accordance with Chapter 2.202 of the County Code, if
County acquires information concerning the performance

proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before the Contractor Hearing Board.

E. The Contractor Hearing Board will conduct a hearing where evidence on proposed debarment is presented. Contractor and/or Contractor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, Contractor Hearing Board shall prepare a tentative proposed decision, which shall contain a recommendation regarding whether Contractor should be debarred, and if so, the appropriate length of time of the debarment. Contractor and Department shall be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board of Supervisors.

F. After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right at its sole discretion to modify, deny, or adopt the proposed decision and recommendation of the Hearing Board.

Orders or Child Support Services Department ("CSSD") Notices of Wage and Earnings Assignment for Child, Family, or Spousal Support, pursuant to Code of Civil Procedure section 706.031 and Family Code section 5246(b)."

8. Paragraph 39, TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM, of the ADDITIONAL PROVISIONS shall be revised to read as follows:

"39. TERMINATION FOR BREACH OF WARRANTY TO MAINTAIN COMPLIANCE WITH COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM: Failure of Contractor to maintain compliance with the requirements set forth in CONTRACTOR'S WARRANTY OF ADHERENCE TO COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM Paragraph immediately above, shall constitute default by Contractor under this Agreement. Without limiting the rights and remedies available to County under any other provision of this Agreement failure of Contractor to cure such default within ninety (90) calendar days of written notice shall be grounds upon which County may terminate this contract pursuant to the TERM Paragraph of the body of this Agreement, and pursue debarment of Contractor, pursuant to County Code Chapter 2.202."

9. Paragraph 48, NOTICE TO EMPLOYEES REGARDING THE SAFELY SURRENDERED BABY LAW, shall be added to the ADDITIONAL PROVISIONS

of Children and Family Services will supply the Contractor with the poster to be used."

11. Exhibit "B", Employer's Acknowledgment of Employer, shall be redesignated as Exhibit "C".

12. Exhibits "D", "E", and "F", Scope of Work, and Schedules "D-1", "E-1", and "F-1", Budget, shall be added and attached hereto and incorporated herein by reference.

13. Exhibit "G", Safely Surrendered Baby Law fact sheet, shall be added and attached hereto and incorporated herein by reference.

14. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized offices, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
Thomas L. Garthwaite, M.D.
Director and Chief Medical
Officer

HATHAWAY CHILDREN AND FAMILY
SERVICES HEALTH CORPORATION
Contractor

By _____
Signature

Printed Name

Title _____
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM BY THE
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Health Services

By _____
Irene E. Riley, Director
Contract Administration

EXHIBIT D
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER

Scope of Work

October 1, 2004 through September 30, 2005

Hathaway Family Resource Center will achieve the following goals and objectives, according to the stated timelines, with documentation as specified.

Contracting Agency: Hathaway Family Resource Center

Project: Implementation of a Promotora Comunitaria nutrition education program aimed at :

- 1) Increasing fruit and vegetable consumption to the recommended 5 to 9 servings a day and;
- 2) Increasing knowledge and access to federally funded food and nutrition programs, such as Food Stamps, and Child Nutrition, and promoting the Los Angeles Collaborative for Healthy Families, Healthy Breakfast Campaign to interested school parent groups

PERIOD: October 1, 2004 through September 30, 2005.

TARGET: Latino school parent groups and their children in Service Planning Area(s) (SPA(s)) 3 & 4 who meet the 185% eligibility requirements for Nutrition Assistance Programs. AGE(s): ALL AGES.

TARGETING DATA: 2000 United States Census, Summary File 4

GOAL 1: Implement nutrition education and physical activity promotion in SPA 4, Northeast Health District, or within LA County with the Hathaway Family Resource Center Promotora Comunitarias using previously developed curriculum and California Nutrition Network materials.

Objective: Process: Provide nutrition education promoting increasing fruit and vegetable consumption to 5 to 9 servings daily to 500 low income Latino families living in the Hathaway Catchment area (San Gabriel Valley and the Central Los Angeles area).

EXHIBIT D
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER

Scope of Work
October 1, 2004 through September 30, 2005

GOAL 2: Increase federal food and nutrition program participation by conducting a Promotora nutrition education outreach and an impact evaluation utilizing Promotora Comunitarias from Hathaway Family Resource Center.

Objective: Impact: By September 30, 2005 increase awareness and access to Nutritional Assistance Programs to low income Latino families living in SPAs 3 & 4.

Activities	Start/Finish	Evaluation/Outcome
1. Community Outreach Plan		
A). Promotoras/Nutrition Educators will maintain network of existing contacts with area LAUSD Schools, community centers, churches and other community based organizations.	October 2004 through September 2005	List of outreach efforts achieved on a monthly basis.
2. Established Curriculum Series		
A). Provide the established curriculum series of classes, targeting 500 to 600 participants.	October 2004 through September 2005	Attendance sheets, class evaluations, Promotora Class Summary of each series. Monthly reports.
3. Training Component		
A). Participate in training on one new nutrition and physical activity promotion module.	May 2005 through September 2005	Attendance Sheets, Pre and Post Impact Evaluation questionnaires, class evaluations

EXHIBIT D
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER
Scope of Work

October 1, 2004 through September 30, 2005

Activities	Start/Finish	Evaluation/Outcome
1. Identify one Hathaway Family Resource Center representative and 2 or 3 interested Promotoras to participate in the <i>Los Angeles Collaborative for Healthy Active Children</i> and attend group meetings, one to three times a year	October 2004 through September 2005	Sign-in sheets documenting attendance
2. Participate training at Hathaway family Resource Center for Promotoras, case workers and other interested staff members on the food stamp program.	October 2004 through December 2004	Sign in sheets
3. Train Promotoras to promote the Los Angeles Collaborative for Healthy Families, Healthy Breakfast Campaign to interested school parent groups.	January 2005 through September 2005	Sign in sheets and curriculum
4. Distribute fact sheets and brochures about Nutrition Assistance Programs about the benefits of Nutrition Assistance Programs	January 2005 through September 2005	List of sites where materials were distributed
5. Identify 2 or 3 school parent groups to promote participation in the school breakfast program.	January 2005 through September 2005	List of schools
6. Present the Healthy Breakfast Pantry curriculum and the school breakfast program at a parent meeting at the identified schools.	February 2005 through September 2005	Class schedule, Sign-in sheets, Promotora and Class Evaluation and Pre and Post Impact Questionnaire
7. Conduct classes to promote Nutrition Assistance Programs as a nutrition program instead of a welfare program and debunk myths about the negative consequences of using Nutrition Assistance Programs.	February 2005 through September 2005	Class schedule, Sign-in sheets, and Pre and Post Impact Questionnaire
8. Collaborate with school staff to implement a Breakfast in the Classroom program.	January 2005 through September, 2005	Meeting minutes

EXHIBIT D-1
BUDGET

NUTRITION PROGRAM PROJECT
HATHAWAY CHILDREN AND FAMILY SERVICES

October 1, 2004 through September 30, 2005

		<u>Monthly Salary</u>	<u>No. of Staff</u>	<u>% Time</u>	<u>No. of Months</u>	<u>Approved Budget</u>
I.	PERSONNEL					
	Project Coordinator	\$ 2,743.00	1	50%	12	\$16,458
	Sub-Total Personnel Services					<u>\$16,458</u>
II.	OPERATING EXPENSES					
	Promotora Stipends					\$11,200
	General Office Supplies					2342
	Sub-Total Operating Expenses					<u>\$13,542</u>
	TOTAL					<u><u>\$30,000</u></u>

*Salaries under personnel expenses includes fringe benefits

Exhibit E

NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER

Scope of Work

October 1, 2005 through September 30, 2006

Hathaway Family Resource Center will achieve the following goals and objectives, according to the stated timelines, with documentation as specified.

Contracting Agency: Hathaway Family Resource Center

Project:

Implementation of a Promotora Comunitaria nutrition education program aimed at

- 1) Increasing fruit and vegetable consumption to the recommended 5 to 9 servings a day and
- 2) Increasing knowledge and access to federally funded food and nutrition programs, such as Food Stamps, and Child Nutrition, promoting the Los Angeles Collaborative for Healthy Families, Healthy Breakfast Campaign to interested school parent groups

PERIOD:

October 1, 2005 through September 30, 2006.

TARGET:

Latino school parent groups and their children in Service Planning Area(s) 3 & 4 who meet the 185% eligibility requirements for Nutrition Assistance Programs. AGE(s): ALL AGES.

TARGETING DATA:

2000 United States Census, Summary File 4

GOAL 1:

Implement nutrition education and physical activity promotion in Service Planning Area 4, Northeast Health District, or within LA County with the Hathaway Family Resource Center Promotora Comunitarias using previously developed curriculum and California Nutrition Network materials

Objective:

Process: Provide nutrition education promoting increasing fruit and vegetable consumption to 5 to 9 servings daily to 500 low income Latino families living in the Hathaway Catchment area.

Exhibit E

NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER
 Scope of Work
 October 1, 2005 through September 30, 2006

GOAL 2: Increase federal food and nutrition program participation by conducting a Promotora nutrition education outreach and an impact evaluation utilizing Promotora Comunitarias from Hathaway Family Resource Center.

Objective: Impact: By September 30, 2006 increase awareness and access to Nutritional Assistance Programs to low income Latino families living in SPA 3 & 4.

Activities	Start/Finish	Evaluation/Outcome
1. Community Outreach Plan A). Promotoras/Nutrition Educators will maintain network of existing contacts with area LAUSD Schools, community centers, churches and other community based organizations.	October 2005 through September 2006	List of outreach efforts achieved on a monthly basis.
2. Established Curriculum Series A). Provide the established curriculum series of classes, targeting 500 to 600 participants.	October 2005 through September 2006	Attendance sheets, class evaluations, Promotora Class Summary of each series. Monthly reports.
3. Training Component A). Participate in training on one new nutrition and physical activity promotion module.	May 2006 through September 2006	Attendance Sheets, Pre and Post Impact Evaluation questionnaires, class evaluations

Exhibit E
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER
 Scope of Work
 October 1, 2005 through September 30, 2006

Activities	Start/Finish	Evaluation/Outcome
1. Hathaway Family Resource Center representative and 2 or 3 interested Promotoras continue to participate in the <i>Los Angeles Collaborative for Healthy Active Children</i> and attend group meetings, one to three times a year.	October 2005 through September 2006	Sign-in sheets documenting attendance
2. Participate in training at Hathaway family Resource Center for Promotoras on new <i>Los Angeles Collaborative for Healthy Active Children</i> initiatives.	October 2005 through December 2006	Sign in sheets
3. Train Promotoras to promote the Los Angeles Collaborative for Healthy Families, Healthy Breakfast Campaign to interested school parent groups.	January 2006 through September 2006	Sign in sheets and curriculum
4. Continue distributing fact sheets and brochures about Nutrition Assistance Programs about the benefits of Nutrition Assistance Programs	October 2005 through September 2006	List of sites where materials were distributed
5. Identify 2 or 3 new school parent groups to promote participation in the school breakfast program.	January 2006 through September 2006	List of schools
6. Present the Healthy Breakfast Pantry curriculum and the school breakfast program at parent meetings at the identified new schools.	February 2006 through September 2006	Class schedule, Sign-in sheets, Promotora and Class Evaluation and Pre and Post Impact Questionnaire
7. Conduct classes to promote Nutrition Assistance Programs as a nutrition program instead of a welfare program and debunk myths about the negative consequences of using Nutrition Assistance Programs.	February 2006 through September 2006	Class schedule, Sign-in sheets, and Pre and Post Impact Questionnaire
8. Collaborate with school staff to implement a Breakfast in the Classroom program.	January 2006 through September 2006	Meeting minutes

**EXHIBIT E-1
BUDGET**

**NUTRITION PROGRAM PROJECT
HATHAWAY CHILDREN AND FAMILY SERVICES**

October 1, 2005 through September 30, 2006

	<u>Monthly Salary</u>	<u>No. of Staff</u>	<u>% Time</u>	<u>No. of Months</u>	<u>Approved Budget</u>
I. PERSONNEL					
Project Coordinator	\$2,743.00	1	50%	12	\$16,458
Sub-Total Personnel Services					<u>\$16,458</u>
II. OPERATING EXPENSES					
Promotora Stipends					\$11,200
General Office Supplies					2342
Sub-Total Operating Expenses					<u>\$13,542</u>
TOTAL					<u><u>\$30,000</u></u>

*Salaries under personnel expenses includes fringe benefits

rev:8/24/04

EXHIBIT F
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER
Scope of Work
October 1, 2006 through September 30, 2007

Hathaway Family Resource Center will achieve the following goals and objectives, according to the stated timelines, with documentation as specified.

Contracting Agency: Hathaway Family Resource Center

Project: Implementation of a Promotora Comunitaria nutrition education program aimed at :

- 1) Increasing fruit and vegetable consumption to the recommended 5 to 9 servings a day and;
- 2) Increasing knowledge and access to federally funded food and nutrition programs, such as Food Stamps, and Child Nutrition, promoting the Los Angeles Collaborative for Healthy Families, Healthy Breakfast Campaign to interested school parent groups

PERIOD: October 1, 2006 through September 30, 2007.

TARGET: Latino school parent groups and their children in Service Planning Area(s) (SPA(s)) 3 & 4 who meet the 185% eligibility requirements for Nutrition Assistance Programs. AGE(s): ALL AGES.

TARGETING DATA: 2000 United States Census, Summary File 4

GOAL 1: Implement nutrition education and physical activity promotion in Service Planning Area 4, Northeast Health District, or within LA County with the Hathaway Family Resource Center Promotora Comunitarias using previously developed curriculum and California Nutrition Network materials

Objective: Process: Provide nutrition education promoting increasing fruit and vegetable consumption to 5 to 9 servings daily to 500 low income Latino families living in the Hathaway Catchment area.

EXHIBIT F
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER
Scope of Work
October 1, 2006 through September 30, 2007

GOAL 2: Increase federal food and nutrition program participation by conducting a Promotora nutrition education outreach and an impact evaluation utilizing Promotora Comunitarias from Hathaway Family Resource Center.

Objective: Impact: By September 30, 2006 increase awareness and access to Nutritional Assistance Programs to low income Latino families living in SPA 3 & 4.

Activities	Start/Finish	Evaluation/Outcome
1. Community Outreach Plan A). Promotoras/Nutrition Educators will maintain network of existing contacts with area LAUSD Schools, community centers, churches and other community based organizations.	October 2006 through September 2007	List of outreach efforts achieved on a monthly basis.
2. Established Curriculum Series A). Provide the established curriculum series of classes, targeting 500 to 600 participants.	October 2006 through September 2007	Attendance sheets, class evaluations, Promotora Class Summary of each series. Monthly reports.
3. Training Component A). Participate in training on one new nutrition and physical activity promotion module.	May 2006 through September 2007	Attendance Sheets, Pre and Post Impact Evaluation questionnaires, class evaluations

EXHIBIT F
NUTRITION AND PHYSICAL ACTIVITY PROMOTORA COMUNITARIA OUTREACH MODEL
HATHAWAY FAMILY RESOURCE CENTER
Scope of Work
October 1, 2006 through September 30, 2007

Activities	Start/Finish	Evaluation/Outcome
1. Hathaway Family Resource Center representative and 2 or 3 interested Promotoras continue to participate in the <i>Los Angeles Collaborative for Healthy Active Children</i> and attend group meetings, one to three times a year.	October 2006 through September 2007	Sign-in sheets documenting attendance
2. Participate in training at Hathaway family Resource Center for Promotoras on new <i>Los Angeles Collaborative for Healthy Active Children</i> initiatives.	October 2006 through December 2007	Sign in sheets
3. Train Promotoras to promote the Los Angeles Collaborative for Healthy Families, Healthy Breakfast Campaign to interested school parent groups.	January 2007 through September 2007	Sign in sheets and curriculum
4. Continue distributing fact sheets and brochures about Nutrition Assistance Programs about the benefits of Nutrition Assistance Programs	October 2005 through September 2006	List of sites where materials were distributed
5. Identify 2 or 3 new school parent groups to promote participation in the school breakfast program.	January 2006 through September 2006	List of schools
6. Present the Healthy Breakfast Pantry curriculum and the school breakfast program at parent meetings at the identified new schools.	February 2007 through September 2007	Class schedule, Sign-in sheets, Promotora and Class Evaluation and Pre and Post Impact Questionnaire
7. Conduct classes to promote Nutrition Assistance Programs as a nutrition program instead of a welfare program and debunk myths about the negative consequences of using Nutrition Assistance Programs.	February 2007 through September 2007	Class schedule, Sign-in sheets, and Pre and Post Impact Questionnaire
8. Collaborate with school staff to implement a Breakfast in the Classroom program.	January 2007 through September, 2007	Meeting minutes

EXHIBIT F-1
BUDGET

NUTRITION PROGRAM PROJECT
HATHAWAY CHILDREN AND FAMILY SERVICES

October 1, 2006 through September 30, 2007

	<u>Monthly Salary</u>	<u>No. of Staff</u>	<u>% Time</u>	<u>No. of Months</u>	<u>Approved Budget</u>
I. PERSONNEL					
Project Coordinator	\$ 2,743.00	1	50%	12	\$16,458
Sub-Total Personnel Services					<u>\$16,458</u>
II. OPERATING EXPENSES					
Promotora Stipends					\$11,200
General Office Supplies					2,342
Sub-Total Operating Expenses					<u>\$13,542</u>
TOTAL					<u><u>\$30,000</u></u>

*Salaries under personnel expenses includes fringe benefits

rev:8/24/04

No shame. No blame. No names.

**Newborns can be safely given up
at any Los Angeles County
hospital emergency room or fire station.**



**In Los Angeles County:
1-877-BABY SAFE
1-877-222-9723
www.babysafela.org**



State of California
Gray Davis, Governor

Health and Human Services Agency
Grantland Johnson, Secretary

Department of Social Services
Rita Saenz, Director



Los Angeles County Board of Supervisors

Gloria Molina, Supervisor, First District
Yvonne Brathwaite Burke, Supervisor, Second District
Zev Yaroslavsky, Supervisor, Third District
Don Knabe, Supervisor, Fourth District
Michael D. Antonovich, Supervisor, Fifth District

What is the Safely Surrendered Baby Law?

California's Safely Surrendered Baby Law allows parents to give up their baby confidentially. As long as the baby has not been abused or neglected, parents may give up their newborn without fear of arrest or prosecution.

How does it work?

A distressed parent who is unable or unwilling to care for a baby can legally, confidentially and safely give up a baby within three days of birth. The baby must be handed to an employee at a Los Angeles County emergency room or fire station. As long as the child shows no signs of abuse or neglect, no name or other information is required. In case the parent changes his or her mind at a later date and wants the baby back, workers will use bracelets to help connect them to each other. One bracelet will be placed on the baby, and a matching bracelet will be given to the parent.

What if a parent wants the baby back?

Parents who change their minds can begin the process of reclaiming their newborns within 14 days. These parents should call the Los Angeles County Department of Children and Family Services at 1-800-540-4000.

Can only a parent bring in the baby?

In most cases, a parent will bring in the baby. The law allows other people to bring in the baby if they have legal custody.

Does the parent have to call before bringing in the baby?

No. A parent can bring in a baby anytime, 24 hours a day, 7 days a week so long as the parent gives the baby to someone who works at the hospital or fire station.

Does a parent have to tell anything to the people taking the baby?

No. However, hospital personnel will ask the parent to fill out a questionnaire designed to gather important medical history information, which is very useful in caring for the child. Although encouraged, filling out the questionnaire is not required.

What happens to the baby?

The baby will be examined and given medical treatment, if needed. Then the baby will be placed in a pre-adoptive home.

What happens to the parent?

Once the parent(s) has safely turned over the baby, they are free to go.

Why is California doing this?

The purpose of the Safely Surrendered Baby Law is to protect babies from being abandoned by their parents and potentially being hurt or killed. You may have heard tragic stories of babies left in dumpsters or public bathrooms. The parents who committed these acts may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had nowhere to turn for help, they abandoned their infants. Abandoning a baby puts the child in extreme danger. It is also illegal. Too often, it results in the baby's death. Because of the Safely Surrendered Baby Law, this tragedy doesn't ever have to happen in California again.

A baby's story

At 8:30 a.m. on Thursday, July 25, 2002, a healthy newborn baby was brought to St. Bernardine Medical Center in San Bernardino under the provisions of the California Safely Surrendered Baby Law. As the law states, the baby's mother did not have to identify herself. When the baby was brought to the emergency room, he was examined by a pediatrician, who determined that the baby was healthy and doing fine. He was placed with a loving family while the adoption process was started.

Every baby deserves a chance for a healthy life. If someone you know is considering abandoning a newborn, let her know there are other options.

It is best that women seek help to receive proper medical care and counseling while they are pregnant. But at the same time, we want to assure parents who choose not to keep their baby that they will not go to jail if they deliver their babies to safe hands in any Los Angeles County hospital ER or fire station.